

Planning & Development

Committee Meeting of Witney Town Council

Tuesday, 6th January, 2026 at 6.00 pm



To members of the Planning & Development Committee - G Doughty, J Aitman, J Doughty, G and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

[Join the meeting now](#)

Meeting ID: 335 196 982 816 55

Passcode: f8oR76bp

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 3 - 5)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Application for a New Premises Licence - The Corn Room, 64 Corn Street Witney** (Pages 6 - 25)

To consider application W/25/01356/PRMA for a New Premises Licence at The Corn Room, 64 Corn Street, Witney under the Licensing Act 2003.

6. **Address Management - 3 New Dwellings West End Witney** (Pages 26 - 28)

To receive and consider a road naming request for 3 New Dwellings West End Witney. Planning Application [25/02265/FUL](#) relates.

7. **Highways Asset Response Team (HART)** (Page 29)

To receive and consider a response to correspondence from Oxfordshire County Council concerning a new Highways initiative.

Deferred to this Committee from the meeting of the Council on 8 December 2025. Minute FC725 relates.



Town Clerk